2020 ASPHALT CERTIFICATION EXAM RETEST SCHEDULE

RETEST SUBJECT:	DATES	VENUE—CITY	Catalog ID
***POST SEASON EXAM RETESTS** (Any Asphalt Exam Retest)*	April 17, 2020	Wyndham Garden–State College. PA	202061 (Field) 202062 (Plant Level 1) 202063 (Superpave)
	This option DOES allow a review of the failed test. The fee is $55.00.		
	May 15, 2020	Wyndham Garden State College, PA	202064 (Field) 202065 (Plant Level 1) 202066 (Superpave)
	This option DOES allow a review of the failed test. The fee is $55.00.		

Wyndham Garden State College
310 Elks Club Road., Boalsburg, PA 16827
(814) 466-2255
www.wyndhamhotels.com

The dates listed above are the ONLY Asphalt certification exam retest dates that NECEPT offers. If you are unable to retest on one of the scheduled dates, you may submit a request to NECEPT, in writing, with an explanation of why you are unable to attend one of the normally scheduled dates. Permission for an alternate date will be accepted on a case-by-case basis. THE EXAM RETEST DATE MUST BE ONE MONTH AFTER THE ORIGINAL EXAM DATE AND WITHIN FOUR MONTHS OF THE ORIGINAL EXAM DATE! Failure to complete your retest within the four month time frame will result in having to attend the Review and Certification Course or Superpave Volumetric Mix Design Workshop again. Therefore, it is strongly recommended that you apply for the earliest available exam retest date. Only one exam retest is allowed before you are required to retake the entire Review and Certification Course or Superpave Volumetric Mix Design Workshop.

Registration can be done using this form, OR online at www.superpave.psu.edu.

Please read and follow these directions.
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR EXAM RETEST REGISTRATION.

1. Fill in or attach information as indicated and obtain required signatures when noted.

2. **Submit by mail** a separate copy of this form for each applicant for each Asphalt certification exam retest to NECEPT at the address below. Check or money orders *must* be included for the corresponding total fee payable to Pennsylvania State University. **Credit card payments are accepted only if paid online (i.e., through online registration.)** If you register online, you MUST pay with a credit card; you may not mail in a check or money order separately.

3. Applications that are not complete or are not accompanied with payment will be returned to the sender. (**Note:** All Penn-DOT employees will automatically be direct billed to the appropriate PennDOT District unless payment is enclosed with this application or a request is made to be emailed a link to pay online.)

4. The applicant can attend the retest after a confirmation of payment and registration is received from NECEPT via e-mail. Therefore, you must enter a valid e-mail address. More than one e-mail address may be listed if you would like multiple people to receive the confirmation letter, directions to the exam retest location and hotel information.

5. **Registration will only be accepted up to 10 business days before the exam retest date. There will not be any exceptions!**

6. The applicant has the option to cancel up to 10 business days before the exam retest date and is eligible for a full refund less a $15.00 processing fee. The cancellation must be in writing and must be received by NECEPT 10 business days before the exam retest date. Refunds for emergency circumstances will be considered on a case-by-case basis.

7. Applicant should allow 3 to 5 weeks after taking the Asphalt certification exam retest to receive their certificate of completion and certification card if they pass the exam retest.

8. The dates listed on the Asphalt certification exam retest schedule are the ONLY retest dates that NECEPT offers. If you are unable to retest on one of the scheduled dates, you must submit a request to NECEPT, in writing, with an explanation of why you are unable to attend one of the normally scheduled dates. Permission for an alternate date will be accepted on a case-by-case basis. ALL EXAM RETESTS MUST BE COMPLETED AFTER ONE MONTH BUT WITHIN FOUR MONTHS OF THE ORIGINAL EXAM DATE! Failure to complete your retest within the four months time frame will result in having to attend the Review & Certification Course or Superpave Volumetric Mix Design Workshop again. Therefore, it is strongly recommended that you apply for the earliest available retest date.

9. You are allowed **one** certification exam retest before you are required to retake the entire Review & Certification Course or Superpave Volumetric Mix Design Workshop.

Falsification of information on this form may jeopardize your certification status.
NECEPT Contact Information:

Penn State University/The Thomas D. Larson PA Transportation Institute
NECEPT/PennDOT Technician Certification Program
201 Transportation Research Building
University Park, PA 16802
Phone: 814-863-1293
Fax: 814-865-3039
Email: superpave@psu.edu

NECEPT
Northeast Center of Excellence for Pavement Technology

BEFORE YOU FILL OUT THIS FORM, READ THE TWO PRECEEDING PAGES

♦ **Enter your 2-6 Digit NECEPT ID number here** _____

♦ **If you do not know your ID number, call (814) 863-1293. Do not submit this application without your ID number.**

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ASPHALT FIELD TECHNICIAN REVIEW & CERTIFICATION EXAM RETEST   **$55.00**

Date/Location of 1st Choice _____   Date/Location of 2nd Choice _____

ASPHALT LEVEL 1 PLANT TECHNICIAN REVIEW & CERTIFICATION EXAM RETEST   **$55.00**

Date/Location of 1st Choice _____   Date/Location of 2nd Choice _____

SUPERPAVE VOLUMETRIC MIX DESIGN WORKSHOP EXAM RETEST   **$55.00**

Date/Location of 1st Choice _____   Date/Location of 2nd Choice _____

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Applicant Name: _____

Email Address(es): *YOU MUST ENTER AT LEAST ONE EMAIL ADDRESS TO RECEIVE CONFIRMATION EMAILS.*

1 _____   **2** _____

Affiliation: PennDOT (District/Bureau) _____ **Industry** _____   **Consultant** _____   **Other** _____

Employer: _____   **Job Title:** _____

Mailing Address: _____   **City:** _____ **State & Zip:** _____

Daytime Phone: _____   **Alternate Phone:** _____   **Fax Number:** _____

For information regarding course cancellation or rescheduling due to inclement weather, call 814-863-1293 or visit www.superpave.psu.edu.

BEFORE MAILING THIS FORM, PLEASE MAKE SURE YOU HAVE COMPLETED THE FOLLOWING:
- ♦ Enclose Payment
- ♦ Fill in the form completely.

Incomplete applications will be returned!